Registration Process

Participants must use the "New User" command button on the login page to create an account before logging in for the first time.

Participants begin by providing all of the following:

- SSN with or without dashes
- Date of Birth via a calendar feature within the field or typing the date in mm/dd/yy or mm/dd/ccyy formats
- Last Name e.g. Van Der Laan
- Numerical portion of Address including <u>any</u> numerical phrase separated by spaces, periods, or alpha characters, e.g. if Address 1 is "123 45th St. Apt. #6B" and Address 2 is "P.O. Box 789", any one of the following numeric strings are valid: 123, 45, 6, or 789.
- Zip code, if the Zip+4 is on file either the first five digits or full postal code are valid

REGISTRATION

Enter the information below to verify your account.

SSN: _____

Date of Birth: _____

Last Name: _____

Numerical Portion of Home Address or P.O. Box: _____

Zip Code: _____

[CONTINUE]

Three consecutive unsuccessful attempts to pass this screen will results in a 30 minute lockout.
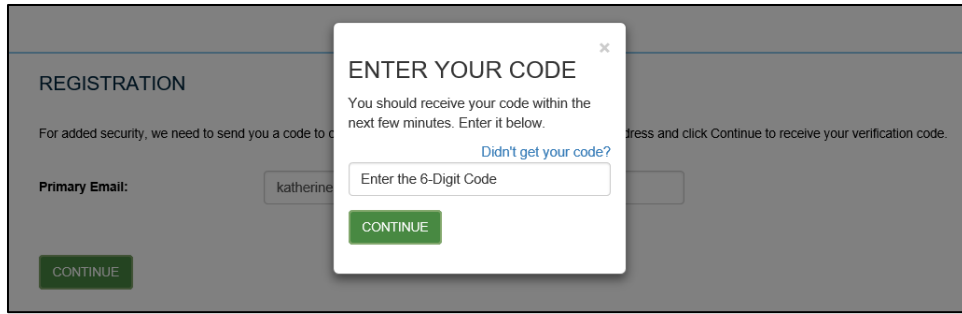
If the participant has not completed multifactor authentication they must enter an email address to receive a verification code. It will pre-fill with the value Milliman already has on file (if any).

REGISTRATION

For added security, we need to send you a code to complete your registration. Please enter an email address and click Continue to receive your verification code.

Primary Email: _____

[CONTINUE]

The code entry box appears as a pop-up. The "Didn't get your code?" link sends the participant back to the email entry screen to change their email address and/or request a new code.

Participants must create a password and unique username. New rules include:
- Allow longer usernames and passwords, up to 40 characters
- Disallow SSN or Date of Birth
- Limit the special characters available
- Disallow the username to be the same as the password

Participants must answer four pre-defined security questions. Answers may be 6-40 alphanumeric characters. Neither questions nor answers may be repeated.

Note: Security questions are available in English only.

REGISTRATION

Select four Security Questions and Answers:
- The same question may not be used more than one time.
- The same answer may not be used more than one time.
- Answers may include upper and/or lower case letters or numbers.
- Do not use symbols in your answers.
- Answers must be between 6 and 40 characters.

1. Select Security Question: First concert you attended? ▾

   Enter Your Answer:

2. Select Security Question: Dream job as a child? ▾

   Enter Your Answer:

3. Select Security Question: Favorite childhood toy? ▾

   Enter Your Answer:

4. Select Security Question: Name of your first roommate? ▾

   Enter Your Answer:

[CONTINUE]

Participants must provide at least one email address and phone number as the last step.

REGISTRATION

For your security, help us get in touch with you to help you in case you have trouble accessing your account or to confirm changes to your account.
Please enter at least one email address and one phone number below.

Email

Primary email address: local@domain.com

Email Address 2:

Email Address 3:

Phone

Cell phone number: 5551234567

Home phone number:

Work phone number:

[CONTINUE]

Upon completing the registration process, participants are directed to return to the login page and will receive confirmations via email for changes made to their email address and/or phone number fields.

REGISTRATION

Congratulations, you've completed the registration process! You can now access the site using your new Username and Password.

You will receive email confirmation that these have been updated to our system.

You may also use your email address in the future to help you gain access to the site if you forget your Username or Password or as needed to alert you to changes and transactions that have occurred on your account.